# proQuantis Ltd & Co. KG, Data protection information

With this form we inform you in accordance with the European data protection regulation about the processing of your personal data.

# 1. Identity of responsible institution

proQuantis Ltd & Co. KG, Nipkowstr. 10, 53125 Bonn Phone: +49 170 7600957, E-mail: info@proquantis.de

### 2. Identity of responsible person

Gerhard Schiefer, c/o proQuantis Ltd & Co. KG Phone: +49 170 7600957, E-Mail: schiefer@proquantis.de

#### 3. Purpose of data use

Data are being used for contracting and the processing of contracts, the billing and processing of orders and for communication with customers. This includes information about name, company, address, e-mail, phone, and fax. In scientific project activities, data are being stored and processed according to the specific project requirements which have been agreed upon by project participants.

Data are being used only by employees of proQuantis Ltd & Co. KG for the mentioned purposes. They will not be communicated to third parties.

### 4. Duration of data use

Data are being used as long as necessary for processing contracts and orders, for dealing with project activities, and for legal purposes. If you request deletion of data, we will immediately follow this request if no objection by contract, order, project or legal requirements.

# 5. Your rights

According to law you have the right

- x to receive information on the use of your data
- x to correct or delete your data
- x to limit processing of your data (limiting processing to storing)
- x to object the processing of your data
- x to complain with the relevant authorities

The relevant authority is

Landesbeauftragte für Datenschutz und Informationsfreiheit Nordrhein-Westfalen, Helga Block, Postfach 20 04 44, 40102 Düsseldorf oder Kavalleriestraße 2-4, 40213 Düsseldorf Telefon: 02 11/384 24-0, Telefax: 02 11/384 24-1, E-Mail: poststelle@ldi.nrw.de

### 6. Complaints

According to article 77 EU-DSGVO you may complain with a relevant authority if you are of the opinion that the processing of your data is not in accordance with legal requirements.